



To Strive is to Grow

Boonah State High School **School Based Apprenticeships & Traineeships**

The Boonah State High School apprenticeship and traineeship program has a proud tradition of providing education and employment pathways for our students. Typically students in years 10, 11 and 12, are trained in the workplace with a training organisation, in their chosen career while continuing to study towards their Queensland Certificate of Education.

For a student to commence a school-based apprenticeship or traineeship, they must have the support of the school, their employer, a supervising registered training organisation and their parent / guardian.

The employer, student and parent/guardian, will be required to sign a training contract agreeing to work together for the length of the apprenticeship or traineeship.

It is expected that, prior to lodging the training contract with the Department of Education, Training and Employment (DETE) for registration, all parties will negotiate education and employment schedules.

There are many pathways to obtaining a School Based Apprenticeship or Traineeship. Students should firstly approach the Industry Liaison Officer, to discuss their desire to commence a School Based Apprenticeship or Traineeship.

Apprenticeships and traineeships combine training with working in a real job, for a real boss, with a real wage. There are two main differences between an apprentice and a trainee. An apprentice is trained in a skilled trade and upon successful completion will become a qualified tradesperson. Trades such as electrical, plumbing, cabinet-making and automotive mechanics are just a few careers which form part of the apprenticeship scheme.

A school-based apprentice is trained in a skilled trade, and upon successful completion, will become a qualified tradesperson. Students may convert to a full-time or part-time apprenticeship when they finish school to allow them to complete the qualification.

A trainee is someone who is being trained in a vocational area. These vocational areas include, but are not limited to, office administration, information technology and hospitality. Upon completion of a traineeship you will be eligible to receive a minimum of a certificate II in your chosen vocational area.

A request to the employer can be made directly from student or can be facilitated through the Senior Schooling team. It is expected that the student will work with the school to obtain a suitable workplace.

Students who undertake a School Based Traineeship or Apprenticeship are required to drop a subject, to facilitate their tafe and work requirements. As students will typically miss one day a week for work commitments, they will be required to work with their teachers to catch up on any work that is missed during allocated study periods in the Library. The Industry Liaison Officer can help you with strategies for staying up to date with school and work requirements.

All students and parents are required to sign a Code of Conduct agreement, whereby they agree to uphold their responsibilities to both the school and their employer. Failure to uphold this agreement can result in the employment contract being suspended or cancelled.

Students who complete a School Based Apprenticeship or Traineeship are eligible to receive QCE credits, as well as a nationally recognised qualification and work experience. A Certificate III or higher qualification can contribute to your ATAR.

Paid employment requirements

All school-based apprentices and trainees are paid for time spent actually working with their employer.

Periods of paid employment must never fall below the minimum of 48 days* per 12 month period from the commencement of the school-based training contract. The definition of a 'day' for the purpose of the school-based apprenticeships and traineeships policy is a minimum of 7.6 hours (unless a greater figure is specified in the relevant industrial award). School-based trainees may not complete in less than 12 months unless they have completed the required number of working days.

For more information please contact the Industry Liaison Officer – Mrs Kelly Skewes.