



'To strive is to grow'

Boonah State High School Resource Scheme Conditions

The purpose of the Boonah State High School Resource Scheme is to ensure that all students are provided with the necessary resources for a quality education and to save parents/caregivers money and the need to shop for textbooks and resources. The scheme is resourced through an annual parent contribution fee (TBC) per student and a Queensland Government textbook and resource allowance received in bulk by the school. The Resource Scheme operates under the policy and guidelines of Education Queensland and is fully endorsed by the Boonah State High School Parents and Citizens Association.

The scheme provides the following resources for a set fee (TBC) It is not available in part. Families NOT in the scheme will need to provide all items covered by the scheme, a detailed list of which will be provided by the Business Manager upon request.

The Student Resource Scheme provides for:

- Textbooks – personal issue, class sets and online access
- Reproduced class materials which complement and/or substitute for textbooks
- Library books
- Student ID card
- Student and Classroom consumables
- School Digital Resource Network Support
- Student Laptop Program Network Support
- Student Planner

Items not provided by the Student Resource Scheme:

- Items outlined in the *Materials List*
- School camps, excursions, competitions, trips
- Some materials provided in practical subjects where the completed item may become the property of the student (e.g. Industrial Arts, Home Economics, Art). In this case either the finished products remain the property of the school or contribution will be requested to enable the student to keep the finished product, these amounts will be determined prior to the unit commencing.
- Personal items (e.g. pens, pencils, USBs, calculator, materials required for home assignment work)
- School Magazine

Conditions of the Scheme

- Students will supply their own personal requirements – as outlined in the *Materials List*.
- Books issued to students are to be kept in good condition.
- Students are responsible for up to the full cost of books that are negligently damaged or lost before any further issues can be made.
- The Resource Centre should be immediately notified of the loss of any textbook.
- All textbooks provided under the scheme remain the property of the scheme and must be returned to the Resource Centre when a student leaves or at the end of the school year.
- Books and resources provided under the scheme cannot be issued to students whose parents/caregivers choose not to participate.

Is the scheme compulsory?

Parents/caregivers who do not wish to participate in the scheme should indicate **NO** on the Resource Scheme Agreement and return it to the office. These parents/caregivers will receive reimbursement from the school to the value of the Government Allowance for their child. However, they are expected to provide all necessary textbooks and resources for their student as detailed on the lists provided with this form.

Invitation

The textbook and resource scheme are discussed at a meeting of the Parents and Citizens Association prior to the school year. Parents/caregivers are invited to attend this meeting and express their opinions. A vote is taken at this meeting each year as to the continuation of the Scheme.

The Scheme is not compulsory but does provide real savings and benefits for the school, parents and most importantly students.

How do I participate in the scheme?

- Complete the Student Resource Scheme Agreement
- Make the required payment in full or arrange a meeting with the Business Manager to discuss payment plan options. A receipt will be issued.
- If a student enrolls at the school after first term, a pro-rata fee will apply based on the number of school weeks remaining in the year. An invoice will be issued on enrolment.
- If the student leaves other than at the end of the year, a pro-rata refund is available based on the number of school weeks remaining in the year. The amount of the calculated refund will be reduced by the recommended retail price for resources lost or damaged by the student.
- Fees are due end of Term 1 or within 10 weeks of enrolment for students starting after Term 1 Week 3. Payment plan arrangements can extend the due date until the end of Term 3.

Payment Methods

- BPoint can be accessed via **ANY** Computer or Smart Phone. Payments accepted via Mastercard or VISA and is a secured payment method. Parents can log into: www.bpoint.com.au/payments/dete. Once you have logged in you will need the information from the school invoice to complete the BPOINT payment page.
- Qparents – parents who are registered for Qparents can pay their invoices directly through the app.
- Direct Deposit – BSB: 064 402 Account Number: 0009 0019 Reference : First Initial and Surname, brief description of what payment is for ie J Smith SRS
- In person at Student Services – Finance, open 8:15am – 12:15pm Monday, Tuesday, Thursday, and Friday.

Parents/caregivers experiencing financial difficulty

Please contact the school if financial hardship exists so that arrangements can be made to accommodate special circumstances. All discussions will be held in confidence.

Non-Participation in SRS

Parents choosing not to participate in the scheme will be expected to provide all resources for their student for the commencement of the school year as per the school website or available from the school office.

Your participation in the scheme will ensure that your student has the resources which they need to support their learning. I strongly urge your participation in this scheme.

Yours sincerely



Cheryl Bullion
Principal



For Secondary School Curriculum

Participation

The Student Resource Scheme (SRS) provides parents with a convenient and cost-effective way to access educational resources their children need for school. These resources supplement the school's resources and enhance students' learning experience at school.

The School has developed a SRS for year levels 7 to 12 inclusive.
For more information regarding the SRS please see <https://boonahshs.eq.edu.au>.

Please indicate your intention to participate or not by selecting "yes" or "no" and completing the information in the relevant box below:

Yes

I wish to participate in the above-named Student Resource Scheme for the duration of my child's enrolment at the school. I have read and understand the Terms and Conditions (see reverse) and agree to abide by them and to pay the annual participation fee. I understand that the school will publish information about the SRS costs and inclusions each year. I understand that I can opt out of SRS participation in any year by completing a new Participation Agreement Form before the invoice due date.

I wish to make payment each year by:

A single payment for the full year's fee

Term instalments (paid over the first 3 terms)

An instalment plan as negotiated with the school (e.g. via direct debit, centrepay or other payment method)

Please contact Boonah SHS on 5460 6111 to arrange

I am experiencing financial hardship and wish to meet with the school to discuss my options (see clauses 10-14 overleaf)

No

I do not wish to participate in the above-named Student Resource Scheme. I have read and understand the Terms and Conditions (see reverse). I understand I must provide my child with all items that would otherwise be provided to my child by the SRS as detailed on the information provided by the school.

I understand that if my child is eligible for the Textbook and Resource Allowance (TRA) the school will contact me. For more details regarding the TRA and eligibility criteria enter "Textbook and Resource Allowance" into the search tool on the Department's Policy and Procedure Register at <http://ppr.det.qld.gov.au>

I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

Student Details

I agree to the above made selection, until such point as I inform the school otherwise

Student name: _____

Year level: _____

Parent name : _____

Parent signature: _____

Date: _____

School use only:

Negotiated instalments: _____ Approved by: _____

Terms and Conditions of the Student Resource Scheme

Privacy Statement

The Department of Education collects this information in accordance with section 51 of the *Education (General Provisions) Act 2006* ("the Act") in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery.

Definitions

1. Reference to a "parent" is in accordance with the definition in the Act and refers equally to an independent student.

The Student Resource Scheme (SRS)

2. The cost of providing instruction, administration and facilities for the education of students enrolled at state schools is met by the State.
3. The school is not responsible for providing textbooks, in-class consumables and personal resources for students.
4. The SRS enables parents to access certain resources, as detailed by the school, for an annual fee.
5. Participation in the SRS is optional: parents are under no obligation to participate.

Textbook and Resource Allowance (TRA)

6. The State provides the TRA annually to parents of eligible secondary students to assist with the costs of education.
7. The TRA is paid to the school based on enrolment data and will reduce the cost of participating in the SRS.
8. Parents who choose NOT to participate in the SRS and whose children are eligible for the TRA have the option to receive the TRA as a credit to their child's school account or directly from the school.

Parents and Citizens' (P&C) Association support of the SRS

9. All parents are invited to participate in the annual meeting of the P&C Association at which the income and expenditure report is presented and the proposed SRS inclusions and fees are tabled for approval.

Parents experiencing financial hardship

10. Principals may vary payment options and/or waive all or part of the participation fee for parents experiencing financial hardship.
11. Parents experiencing financial hardship who wish to participate in the SRS should contact the Principal to discuss options.
12. The onus of proof of financial hardship is on the parent.
13. The school may require annual proof of continuing financial hardship.
14. All discussions will be held in the strictest confidence.

Parents participating in the SRS

15. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
16. [An] invoice/s for the amount of the annual participation fee will be issued to the parent providing consent to participate in the SRS.
17. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
18. Parents must notify the school before the invoice due date if they intend to cease their participation in the SRS in any year.
19. Where a parent chooses to participate, they are agreeing to pay the annual participation fee, in accordance with the payment frequency option selected on the form. There is no provision for part- participation.
20. All SRS resources provided for the student's temporary use remain the property of the school and must be returned when requested by the school or if the student leaves the school.
21. Parents are responsible for ensuring that any SRS resources provided for the student's temporary use are kept in useable condition. Where an issued item is lost, not returned, or negligently damaged, parents will be responsible for payment to the school of the value of the item or its repair.
22. Parents must inform the school if items on the list of resources are not received.
23. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's [Debt Management procedure](#). In such cases, the Principal may:

- withdraw the student's participation in the SRS

- require the return of items provided by the SRS
- withhold the provision of any further items under the SRS
- refuse participation in the SRS where participation fees are overdue from the previous year(s), and/or
- exclude the student from optional, non-curricular activities and/or
- initiate debt recovery action.

Parents NOT participating in the SRS

24. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
25. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
26. Where a parent has previously indicated that they will participate in the SRS, but wishes not to participate in any year(s), the parent must notify the school prior to the invoice due date of their intention to cease participation.
27. Parents who choose not to participate in the SRS are responsible for providing their child with all items that would otherwise be provided by the SRS. School-produced resources (e.g. Student Diary) will be available for separate purchase from the school for non-participants.

Operating the SRS

28. Schools will provide all parents with a list of resources provided by the SRS to enable parents to assess the cost effectiveness of participation.
29. Schools will also provide non-participating parents with detailed lists of resources to supply for their child.
30. All items included in the SRS must be able to be independently sourced by parents who choose not to participate in the SRS, either from a third party supplier or by purchasing a school-specific resource (such as a diary or workbook) from the school.
31. Schools may distribute information and invoices to parents in the year preceding the SRS but invoices must not be due before the end of the first week of term 1 of the SRS year. All invoices must have a minimum of 30 days for payment.
32. Parents must be given the option annually to choose not participate in the SRS.
33. In return for payment of the participation fee, the SRS will provide participating students with the resources and materials as outlined in the school SRS documents.
34. SRS moneys received are to be expended only on student resources outlined in the school's SRS and must not be expended on other items or used to raise funds for other purposes.
35. As the SRS operates for the benefit of participating parents and is funded primarily from participation fees, the school retains control of the resources and determines the rules around their availability to non-participants.
36. A student entering the school during the school year is entitled to pay a pro-rata fee to participate.
37. Where participation fees have been paid and a student leaves the school during the year, schools must determine if parents will be eligible for a pro-rata refund. This calculation will also take into account any pro-rata allocation of the TRA (if eligible) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, parents will be liable to pay this balance of funds.
38. The replacement cost of any resource will be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school, as detailed on the annual SRS information provided to parents.
39. Schools may initiate debt recovery action in accordance with the debt management procedure where a parent has an outstanding debt



Boonah State High School

"Working in Partnership with Students, Parents and the Community"

'To Strive is to Grow'

32 Macquarie Street
Boonah QLD 4310

Postal Address:
PO Box 94
Boonah QLD 4310

Principal:
Cheryl Bullion

Deputy Principal:
Kristen Murphy

Deputy Principal:
Kerrie Scott

A/Deputy Principal:
Symantha
McSweeney

Dear Parent/Carer,

2021 BOONAH SHS SPORTS CARNIVALS

Boonah State High School holds three **ALL** school sporting events throughout the year.

Swimming Carnival: Term 1

All the inherent risk level for swimming events is HIGH. However, qualified & experienced HPE staff supervise all students.

Only students competing in events will enter the water on these days.

Cross Country/ Get Active Day: Term 1

The inherent risk level for Cross Country/ Get Active Day Run is HIGH due to participants (competitive event) running outside the school grounds for part of the run.

Non-competitive students will take part in the House Lap Challenge (run/walk).

Some of the activities for the Get Active Day are also considered high risk.

Athletics Carnival: Term 3 Field Day and Track Day

The inherent risk level for the following Athletics events (on Field Day only) is HIGH:

- Discus
- Javelin
- High Jump

Students that nominate will spend a half day on the Field Day in their age group rotating around the school participating and competing in a range of field events. The Track day is open to all students and it is expected that students should be able to participate to their ability level in ALL events.

Clothing: Students must have a hat, water bottle, sunscreen and suitable clothing to ensure there is appropriate sun protection at these events. Students may wear house colour appropriate clothing. All students must wear appropriate footwear.

In order for your student to participate in each of the specified carnival events during the year, please complete the attached activity consent form.

Yours sincerely,

Jai YONG GEE
Head of Department HPE/Food Studies

Cheryl BULLION
Principal

Ph: 07 5460 6111
Fax: 07 5460 6100

Web: www.boonahshs.eq.edu.au
Email: boonahshs@boonahshs.eq.edu.au

Boonah State High School

Activity consent form – HPE – 2021 School Sport Carnivals

Privacy notice

The Department of Education is collecting the personal information requested in this form in order to:

- obtain lawful consent for your child to participate in the activity;
- help coordinate the activity;
- respond to any injury or medical condition that may arise during, or as a result of the activity; and
- update school records where necessary.

The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of, as applicable, s.426 of the Education (General Provisions) Act 2006 (Qld), the Information Privacy Act 2009 (Qld), and/or the Privacy Act 1988 (Cwlth).

The information will not be disclosed to any other person or agency unless the disclosure is authorised or required by law, or you have given the department permission for the information to be disclosed.

Activity risks and insurance

Please note that the Department of Education does not have personal accident insurance cover for children/students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow your child to participate in this activity.

Student Name:

Year Level:

Consent

By signing this form I agree that:

- I have read all of the information contained in this form in relation to the activity (including any attached material) and I am aware that the department does not have personal accident insurance cover for students/children.
- I give consent for my child, as named above, to participate in the HPE School Sport Carnivals as per the information provided.
- I understand that the emergency contacts I have supplied the school are current and will be used as their reference.
- I understand that the medical information I have supplied the school are current and will be used as their reference.
- I understand that if medical information regarding my child has changed then I will contact the school to update my child's personal medical information.
- In the event of an accident or illness, I authorise school staff to obtain or administer any medical assistance or treatment my child may reasonably require.
- I accept liability for all costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.

Parent/Carer's name: _____ (Please print)

Parent/Carer signature: _____ Date: ____/____/____

